



MONTESSORI
PEAKS
ACADEMY
Jeffco Public School of
Choice

MINUTES FOR THE BOARD OF DIRECTORS GENERAL MEETING
Tuesday, September 20, 2022 at 6:30 pm held virtually
Login Details posted on the school website at www.montessoripeaks.org

1. **Roll Call and a Declaration of Quorum of Directors**

Present: Irrit Mihok, Becky Springstead, Emily Splitek, Adam Livingston; Justin Sasso, Ashley Foehner, Brittney Horstman.

Non-member attendee(s): Anne Blackburn, Jen Webb.

A quorum is present, meeting called to order at 6:32.

2. **Mission Statement** *It is the mission of Montessori Peaks Academy to achieve high standards of individual excellence by guiding the whole student through an exceptional learning experience based on the educational philosophy of Maria Montessori.*

3. **Community Comments**

No community comments.

4. **Board Member - Parent**

a. **Introduction of potential candidates and hearing a few words**

Board candidates will be asked to join next month, invitations were not

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General Member, Elected 2022-2025

Adam Livingston
Emily Splitek

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Becky Springstead, Secretary

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Educational Staff Member, 2022-2023

Ashley Foehner

extended in time for candidates to attend this meeting.

b. Discussion and vote for appointment

The vote has been deferred to the October meeting.

5. Board Member - Community Member

Update on potential candidate(s)

Only one community member submitted a resume and letter of interest.

Motion 1 Adam motioned to appoint Terry Hughes as the Community Member filling the open Board seat. Becky Springstead seconded.

- Adam Livingston - Yes
- Brittney Horstman - Yes
- Irrit Mihok - Yes
- Emily Splitek - Yes
- Ashley Foehner - Yes
- Justin Sasso - Yes
- Becky Springstead - Yes

Motion passed.

6. Principles Report

Anne Blackburn provided her report.

- a. Enrollment is down from the original budgeted FTE (current 352.5 as of September 15, 2022, budgeted 360)
- b. Staffing updates; all lead positions have been filled, need one full time assistant, one after care lead, one care assistant, office/health assistant
- c. Preliminary SPF shared, would like the SAC Committee to review the results

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- d. A facility/construction update was provided
- e. Community/updates

7. Security Updates and Clarifications

- a. Background checks will still be required for certain positions
- b. Raptor is a real time background check for all visitors to the school
- c. Gate hardware is being replaced and fobs fixed on exterior doors

8. Architecture/DCS next steps

- a. **North building**
- b. **Shade structures**

Becky Springstead reviewed options presented by DCS; reduce the height, add fabricated side panels, add temporary side panels. The Board would like to meet with the teachers utilizing the structures to understand what would provide the most benefit and provide a recommendation at a later time.

9. Committee Reports

- a. **Finance (Brittney/Jen)**

The Board reviewed the current budget comparing the drafted budget to the current earnings and spend. The budget will be amended again once the final October count has been received.

- b. **Marketing (Becky/Justin)**

BOD professional pictures have been requested for the website. The Marketing Committee will be meeting prior to the next Board meeting.

- c. **SAC (Emily) – UIP update/draft**

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Moved UIP due date to October 25.

d. Grievance (Justin/Irrit) – Grievance Policy

The Board reviewed a gap in the current Grievance Policy brought forth by Justin Sasso.

Motion 2 Becky Springstead motioned to add language to the Grievable and Non-grievable matters portion of the existing Grievance Policy with the understanding that the entire policy will be reviewed and revised within the next 60 days. Brittney Horstman seconded.

- Adam Livingston - Yes
- Brittney Horstman - Yes
- Irrit Mihok - Yes
- Emily Splitek - Yes
- Ashley Foehner - Yes
- Justin Sasso - Yes
- Becky Springstead - Yes

Motion Passed.

As the next step, Irrit will obtain other examples of policies to utilize as examples when drafting a revision.

e. Middle School (Irrit)

The first Middle School committee meeting will occur on September 29th at 3:30 pm.

10. Monthly Meeting Attendance and Updates

a. Staff (Ashley)

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Ashley Foehner recognized the staff, and the support that has occurred throughout the building to fill needs during the transition/start of school.

b. PTA (Becky)

Becky Springstead shared a summary of the September meeting. Dewey's dash fundraiser has kicked off. Increased parent involvement has been seen. In person and remote options to attend are being offered.

c. JCSC (Adam)

The meeting not occurred.

11. Board Calendar (Justin)

Justin Sasso reviewed the open items to obtain a status.

12. Approve Consent Agenda

August 23, 2022 General Board Meeting Minutes

Becky approved, Adam seconded.

Adam Livingston - Yes

Irrit Mihok - Yes

Emily Splittek - Yes

Ashley Foehner - Yes

Justin Sasso - Yes

Becky Springstead - Yes

August 31, 2022 General Board Meeting Minutes

Adam approved, Brittany

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Brittney Horstman - Yes
Irrit Mihok - Yes
Emily Splitek - Yes
Ashley Foehner - Yes
Becky Springstead - Yes


13. Final Comments

14. Adjourn - 9:21 PM

Minutes Approved by:



I. Mihok, President, Board of Directors, MPA



B. Springstead, Secretary, Board of Directors, MPA

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